

KSHV MIECHV DAISEY Technical Assistance Brief Feature: Basic Navigation Webinar Q&A August 2016



This Technical Assistance Brief contains information about questions asked during KS MIECHV DAISEY Basic Navigation Training webinars.

Activity Forms

Q: If I complete more than one EPDS in a quarter, are there more than one fields to put all screenings in or will one score replace the other?

A: Only the initial EPDS score needs to be entered into DAISEY within 3 months of enrollment or delivery (for prenatal enrollees). Additional screens should not be entered into DAISEY.

Q: Can an activity form be edited once it has been submitted?

A: Yes, to edit a submitted form, the user must first revert the form they wish to edit. Once the edit has been made, the form can then again be submitted. See instructions on how to revert a submitted form by visiting the website:
<http://kshv.daiseysolutions.org/articles/accessing-family-activities/>

Q: If you need to go in and out of the form during the quarter to fill in data as you get it, would you just revert and edit the form?

A: It would be easiest to **Save** the form and edit as needed. Saving the form allows for easy access to edit without reverting the form. Once the form is complete, it can then be submitted before the end of the quarter.

Logging in to DAISEY

Q: Will each user in my program have separate user IDs and passwords?

A: Each user will receive their own username and password following attendance of a Basic Navigation Training webinar.